

COMMENCEMENT CEREMONY INSTRUCTIONS

1. Take Regalia out of the plastic bag and hang it before you report to Soldiers and Sailors. (DO NOT IRON! YOU MAY STEAM). Your hood should be attached to your regalia. See the enclosed instructions regarding how to wear your regalia.
2. Arrive at Soldiers and Sailors at your designated time. Students will report and enter Soldiers and Sailors at the University Place side entrance, and guests will enter at the front entrance.

9:30 a.m.	Online and MSL Students
9:45 a.m.	LLM Students
10-10:15 a.m.	JD Students

- Upon arrival, check-in at Student Registration, proceed for a professional photo, then move to your assigned seat. A Pitt Law volunteer will give you a card with your name. Take this card on stage with you to have your name announced. Enter the stage from the left to receive your degree.
- Wait for your name to be called, and proceed across the stage to where Dean Crossley will congratulate you and present your certificate. At that moment, a professional photographer will take your photo near the front of the stage. After receiving your certificate, move across the stage to the stairs, pose for another official photo, and return to your assigned seat.

3. After the ceremony, please join us for a dessert reception in the Barco Law Building.

You are welcome to enjoy desserts with friends and family and to take pictures throughout the Barco Law building after the ceremony.

Do not leave Barco Law until you have returned your regalia. Regalia return will be in room G46. Additional costs will incur if non-compliant. Graduates may keep their TAM (cap) and tassel.

Congratulations, and have a wonderful time celebrating this important milestone! If you have last-minute questions, email Dean Allie (alinsenmeyer@pitt.edu) or Amy Change (amc269@pitt.edu).

Instructions for Wearing the Academic Hood

The following instructions are designed to assist you in the proper way to wear the hood.

- Put the hood on over the head with velvet side up and with a small, tapered end in front.
- If the hood has a cord and button, attach the hood neck cord over the shirt button before closing the gown to prevent the hood from riding against the neck.

Obtain assistance to secure the cord across the back to keep the back of the hood together and turn out lining colors as illustrated in the picture.

- Velveteen Trim represents the learning discipline.
- The lining represents a college/university conferring degree.
- Chevron represents college/university conferring degree.
- Black Shell is a traditional color determined by the Intercollegiate Bureau of Academic Costume.



INSTRUCTIONS FOR WEARING ACADEMIC HOODS

- ① Put hood on over head with velvet side up and with small tapered end in front.
- ② Before closing gown, loop cord on front of hood over shirt / blouse button to keep hood from riding against wearer's neck.

- ③ Secure cord across the back to keep hood together. **DO NOT CONNECT HOOD TO THE GOWN.**
- ④ Turn out lining colors as illustrated.
Illustration shows a Master Hood.

gradshop
Order Online or Call (973)424-7900

Helpful Links

Recommendations for maintaining or closing University-related tech accounts:

<https://www.technology.pitt.edu/graduation>

How to Put On Your Doctoral Hood:

<https://www.youtube.com/watch?v=Ne84Zbt2-sk>