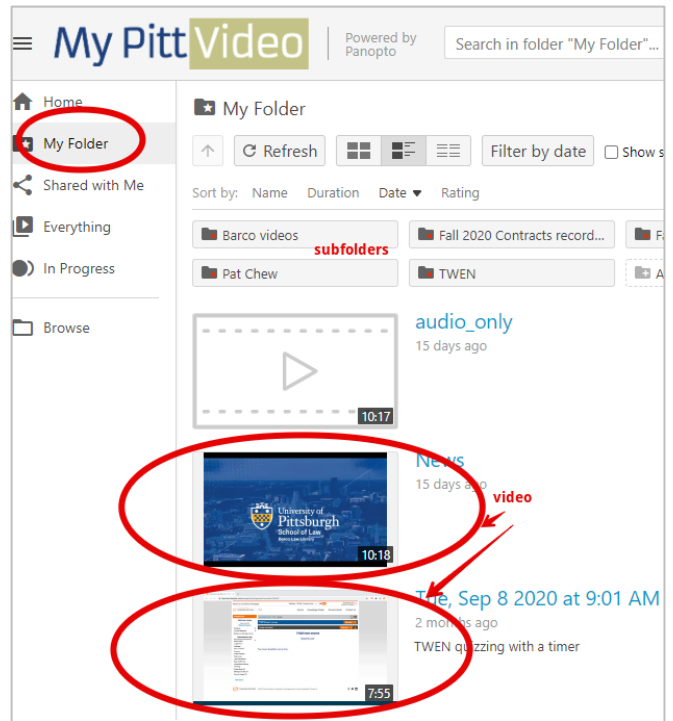


How to move Panopto recordings from your Panopto folder to Canvas

Go to <https://pitt.hosted.panopto.com/>. This is your My Pitt Video page. You may have to log into your Pitt account if you haven't already done so.

In the left-hand menu click on the link to "My Folder."

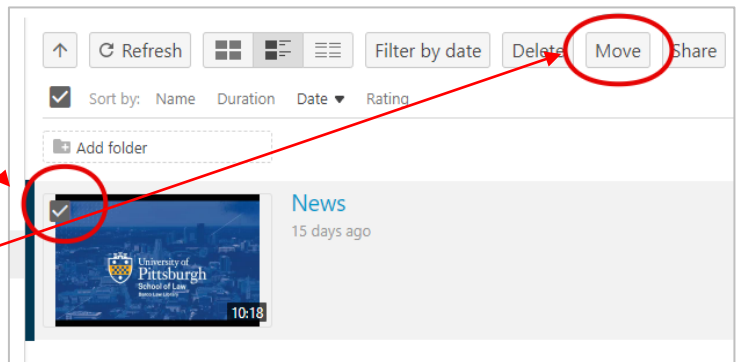
Your folder will contain the videos of the class meetings that were recorded. They may be in a subfolder.



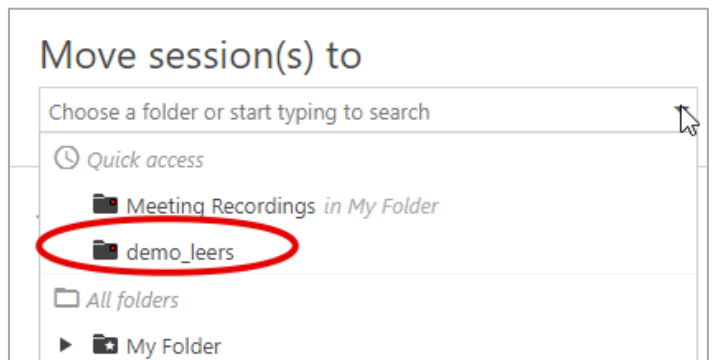
When you hover over the videos, a little selection box will appear in the upper left.

Check the boxes next to the videos that you want to move to Canvas.

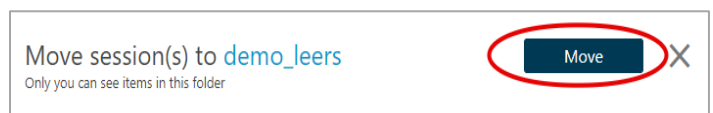
When you check the boxes, several new buttons will appear in the upper menu, including a button that says "Move." Click it.



When you click on "Move" you will get a popup page that says "Move session(s) to" with a dropdown menu. When you click on the dropdown menu, you should see your Canvas course as one of the options where you can move the videos. For example, in the screenshot to the right, I can select my **demo_leers** Canvas course in order to move the videos over there.



Then you'll get a popup that says "Move session(s) to (your Canvas course); click the "Move" button.



You will see the progress as the videos are moved over one by one. When they have all moved, you can close the window.